

Chung Yuan Christian University Guidelines for Counseling Students with Severe Deviant Behavior

Approved by the Student Affairs Meeting on June 17, 2020 Amended by the Student Affairs Meeting
on December 22, 2021

- Article 1. Chung Yuan Christian University (hereinafter referred to as the University) has formulated these guidelines based on the concept of holistic education and love, aiming to achieve positive educational goals when counseling students with severe deviant behavior. These guidelines are established in accordance with Article 8 of the University's Teacher Guidance and Discipline Measures and the Campus Sexual Assault, Sexual Harassment, or Sexual Bullying Prevention and Handling Implementation Guidelines (hereinafter referred to as these Guidelines).
- Article 2. The severe deviant behavior referred to in these Guidelines includes cases of campus bullying, campus sexual assault or harassment, and severe violent behavior that are listed by the Student Rewards and Punishments Committee or the Gender Equality Education Committee as requiring counseling.
- Article 3. Counseling Team Composition and Responsibilities:
1. Department Head: Acts as the convener of the counseling team, convenes counseling meetings, integrates internal resources, and guides team members to complete counseling tasks.
 2. Mentor:
 - (1) Participates in counseling meetings and provides information on the case's interpersonal interactions, daily performance, learning, and attendance.
 - (2) Cares for the individual situation of the student, understands their life, studies, and behavior, and provides timely counseling.
 - (3) Monitors the case's performance and reactions with other students in the class, providing timely corrections or assistance.
 - (4) Maintains regular contact, communication, and coordination with parents.
 - (5) Records individual counseling interactions.
 3. Department Military Instructor:
 - (1) Participates in counseling meetings, actively cares for the case's situation, and provides counseling on their life and behavior.
 - (2) Maintains close cooperation with the mentor, assists in investigating related parties of deviant behavior, and prevents similar cases.
 - (3) Records counseling activities.

4. Counseling Center Counselor:
 - (1) Participates in counseling meetings, formulates counseling plans based on individual needs, and provides consultation, individual counseling, and small group counseling.
 - (2) Acts as the liaison for the counseling network, and if necessary, refers to medical or social welfare institutions for professional services.
 - (3) Records counseling activities.
5. Case Parents: Participate in counseling meetings according to their wishes, provide information on the student's individual situation, and share relevant information with the school.
6. Student Affairs or Other Necessary Personnel: Provide relevant resources or regulations from the Ministry of Education or other units according to their responsibilities.

Article 4. Counseling Procedures:

1. Case Establishment Stage:
 - (1) Confirm counseling team members.
 - (2) Convene a case establishment meeting within one week of learning about the student's severe deviant behavior.
 - I. Meeting Chair: Department Head.
 - II. Pre-meeting Tasks:
 - III. Mentor: Contact parents and compile the case's daily performance.
 - IV. Department Military Instructor: Compile counseling information on the case and preliminarily understand the main reasons for the deviant behavior for meeting reference.
 - V. Counseling Center Counselor: Compile other counseling information on the case, provide meeting references, and formulate counseling methods and strategies for deviant behavior.
 - VI. Student Affairs or Other Personnel: Compile necessary regulations or guidelines for the meeting according to their duties.
 - VII. Meeting Content: Formulate counseling methods, strategies, and plans for the case, including cross-departmental counseling division of labor, related intervention measures, and available internal and external counseling resources.
2. Counseling Stage:
 - (1) Counseling Period: Three months per term.

- (2) Counseling Frequency: Each counselor should conduct counseling for the case at least twice a month.
- (3) Counseling Content:
 - I. Establish a good counseling relationship.
 - II. Provide legal knowledge counseling.
 - III. Strengthen the case's self-management.
 - IV. Assist the case in establishing a social support network, self-protection, and health education.
 - V. Provide professional counseling and link government departments and private counseling resources.
 - VI. If the results are not effective, report to the Department Head to convene a case review meeting as needed. If it is a gender equality incident, notify the Gender Equality Education Committee separately.
3. Case Closure Stage: Convene a case closure meeting three months after the occurrence of the student's severe deviant behavior.
 - (1) Meeting Time: Within one week after the counseling period ends.
 - (2) Meeting Chair: Department Head.
 - (3) Pre-meeting Tasks: Mentor, Department Military Instructor, and Counseling Center Counselor complete counseling records.
 - (4) Meeting Content:
 - I. Review the student's behavior improvement.
 - II. Discuss the enhancement of current counseling measures.
 - III. Explain the school's counseling situation to parents after the meeting.

Article 5. In cases of student drug abuse, counseling and follow-up shall be conducted in accordance with the Ministry of Education's "Standard Operating Procedures for the Operation of Chunhui Teams in Schools at All Levels."

Article 6. These Guidelines shall be implemented after approval by the Student Affairs Meeting and ratification by the President. Amendments shall follow the same procedure.