

Rules of Use for the FAZIOLI F308 Piano in Peiyong Hall of the Activity Center, Chung Yuan Christian University

Approved on March 15, 2022 at the 2nd Student Affairs Division Meeting of the 2nd semester of the academic year of 2021

- Article 1. The Rules of Use is hereby formulated to properly maintain the quality of the FAZIOLI F308 platform performance piano (hereinafter referred to as the piano) in Peiyong Hall of the Activity Center (hereinafter referred to as the Hall).
- Article 2. The borrowing unit should apply with the Extracurricular Activity Guidance Group (hereinafter referred to as the Guidance Group) of the Student Affairs Division when borrowing the piano from the Hall, and the performer should obtain approval from the Fengyasong Music Center before use.
- Article 3. The piano is only for the performer to play and is strictly prohibited from being used by other personnel.
- Article 4. To borrow the piano, the borrowing unit should mark on the performance schedule or publication the following text: “FAZIOLI F308 piano donated by Mr. Chin-Ming Cheng is used for this performance (or concert or recording).”
- Article 5. Tuning Instructions:
- I. The borrowing unit should perform piano tuning before the performance. If tuning is not conducted, the Guidance Group or responsible management personnel have the right to immediately suspend the use of the piano.
 - II. Piano tuning should be performed by a tuner from the school’s contracted vendor (hereinafter referred to as the tuner).
 - III. The borrowing unit should reserve piano tuning time within the borrowing period. If the borrowing unit wants to perform tuning outside the borrowing period, it should be considered as borrowing the venue for that period and additional fees related to the venue will be charged.
 - IV. It is recommended that the borrowing unit must ask the tuner to stand by until the end of the performance. If any consumer disputes arise due to tuning or unexpected situations (such as broken strings or hammers) that affect the performance, the borrowing unit shall be responsible for them.
- Article 6. If there is a need to replace the pedals (replacing the original 4 pedals with 3 pedals), the borrowing unit should submit an application to the Guidance Group at the time of application and the replacement will be executed by the tuner after approval. After the performance on that day, the borrowing unit should ask the tuner to replace the pedals back to the original 4 pedals. If the pedals are not replaced in time, the

Hall will directly ask a tuner to replace them and the cost will be borne by the borrowing unit. Except for replacing the pedals, the borrowing unit is prohibited from performing other adjustments to the piano.

Article 7. When moving the piano, adjusting the location of the piano, or opening/closing the piano cover, the designated personnel of the Guidance Group should be entrusted to operate this. If damage is caused due to self-operation, the repair cost shall be borne by the borrowing unit.

Article 8. Only sheet music can be placed on the piano stand and it is strictly prohibited to place any other items on the piano. If any damage to the piano or its appearance is caused, the repair cost shall be borne by the borrowing unit.

Article 9. According to the “Venue Borrowing Fee Schedule, Chung Yuan Christian University,” the charging periods are divided as follows:

I. Charge for used of piano: For on-campus units, the charge is NT\$2000 for one session or NT\$3000 for two or three sessions and free for the administrative unit; for off-campus units, the charge is NT\$4000 for one session or NT\$6000 for two or three sessions.

II. Tuning fee: The borrowing unit shall negotiate and pay the tuner themselves.

Article 10. The Rules shall be approved by the Student Affairs Division Meeting and submitted to the President for publication and implementation. The same procedure applies to its amendments.