

Implementation Rules for Evaluation of Student Self-Governing

Organizations and Clubs, Chung Yuan Christian University

Approved at the Student Affairs Meeting on March 7, 1996

Amended at the Student Affairs Meeting on May 28, 1999

Amended at the 1st Student Affairs Meeting of the 2002 academic year on January 14, 2003

Amended at the 2nd Student Affairs Meeting of the 2002 academic year on June 19, 2003

Amended at the Student Affairs Meeting on June 17, 2004

Amended at the Student Affairs Meeting on June 15, 2006

Amended at the Student Affairs Coordination Meeting on April 9, 2008

Amended at the Student Affairs Coordination Meeting on November 10, 2010

Amended at the Student Affairs Coordination Meeting on September 25, 2012

Amended at the Student Affairs Division Meeting on February 11, 2014

Amended at the Student Affairs Meeting in the 2015 academic year on June 15, 2016

Amended in accordance with the letter referenced Yuan-Mi No. 1050002657 on August 25, 2016

- Article 1. To strengthen the organization of clubs, improve the leadership functions and reward outstanding clubs. This Implementation Rules is formulated in accordance with the "Regulations on Extracurricular Activities for Students" of the school.
- Article 2. Objects: All student self-governing organizations and clubs at the school.
- Article 3. Time: One evaluation will be held in the second semester of each academic year, with the time determined by the Extracurricular Activity Guidance Group of the Student Affairs Division (hereinafter referred to as the Guidance Group), at the most suitable time according to the school's annual calendar.
- Article 4. Registration method: Each club should submit the evaluation registration form to the Guidance Group before the deadline; late submissions will not be accepted.
- Article 5. If a club applies not to participate in the evaluation, it must obtain a resolution from the club official meeting and submit it to the counselor for approval. The meeting minutes and report should be submitted to the Guidance Group for review before the deadline for ratification and there will be no subsidy funding and club office allocation for the following academic year. If a club fails to participate in the evaluation without a legitimate reason, or applies twice in a row not to participate in the evaluation, then the club shall be disbanded.
- Article 6. Selection method for evaluation committee members

- I. 8 to 15 external counselors, club students, or relevant professionals will be selected by the Dean of Student Affairs and the Leader of the Guidance Group as evaluation committee members.
- II. The Dean of Academic Affairs, Deputy Dean of Academic Affairs, Leader of the Guidance Group and the responsible personnel of the Guidance Group are ex officio members. The Dean of Student Affairs serves as the chairman.

Article 7. Evaluation method: According to the nature of the club, it can be divided into comprehensive, artistic, service-oriented, social, musical, recreational and sports types of club evaluation.

- I. The evaluation committee shall assess the performance of each club based on the data presented, and evaluate the results separately according to the assigned items. The committee members may assess the results through inquiry or visits.
- II. The evaluation results by each committee member shall be reviewed by the Guidance Group Affairs Meeting for the determination of grades and rankings.
- III. The evaluation results shall be submitted to the Principal for approval and release.

Article 8. Evaluation items and data for inspection: Scoring standards and data for inspection are formulated for the implementation plan of club evaluation in each academic year based on the "Scoring Standards Table for National College and University Student Club Evaluation and Observation Activities" issued by the Ministry of Education.

Article 9. Grades and rewards and punishments

- I. A score of 90 points or above in the evaluation is considered excellent, 80 to 89 is classified as grade A, 70 to 79 as grade B, 60 to 69 as grade C, and 59 or below as grade D.
- II. For clubs graded as excellent or grade A, the club leaders and outstanding officials will be awarded for encouragement.
- III. For grade C clubs, guidance will be provided for improvement in the next academic year, and the improvement status will be included as a reference for activity approval, subsidy funding and club office allocation.
- IV. Grade D clubs are subject to approval for dissolution. If there are obvious drawbacks, major deficiencies, or failure to properly dispose of club assets, the club leaders or relevant officials shall be punished in accordance with the Student Reward and Punishment Measures (excluding clubs established for less than one year).
- V. Club rankings shall be determined based on the nature of the clubs, with the principle of selecting the top one-fifth of all the clubs of different natures that

should be evaluated. The reward criteria shall be determined in the implementation plan for club evaluation in each academic year.

- VI. The announced club evaluation results will be used as a reference for club office allocation and club equipment subsidy.
- VII. Winning clubs will be awarded in the public, and will be given the priority of being recommended to participate in the National Outstanding Club Selection organized by the Ministry of Education.

Article 10. If a club has questions about the evaluation results, the club leader must submit a written request for score review to the Guidance Group within 5 days (inclusive) after the announcement of the results.

Article 11. The Implementation Rules shall be approved by the Student Affairs Meeting and submitted to the President for publication and implementation. The same procedure applies to its amendments.