

# **CYCU Regulations for Scholarships for Outstanding Graduate and Undergraduate Students**

The 767th Executive Meeting approved on August 2, 2001  
Revised and approved in the 814th Executive Meeting on July 14, 2005  
Revised and approved in the 838th Executive Meeting on July 5, 2007  
Revised and approved in the 879th Executive Meeting on October 7, 2010  
Revised and approved in the 930th Executive Meeting on April 9, 2015  
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Revised and approved in the 954th Executive Meeting on July 6, 2017  
Revised and approved in the 960th Executive Meeting on April 12, 2018  
Revised and approved in the 968th Executive Meeting on March 7, 2019  
Revised and approved in the 990th Executive Meeting on May 6, 2021  
Revised and approved in the 1002nd Executive Meeting on July 7, 2022

**Article 1:** This regulation is established to encourage outstanding graduate students and third-year or above undergraduate students to participate in teaching, research, and other related work to improve teaching quality and promote academic atmosphere.

**Article 2:** The amount of the scholarship may be adjusted according to the budget of the academic year.

**Article 3:** To apply for the scholarship, the following conditions must be met:

1. Full-time PhD students: Scholarships are provided to first and second-year full-time PhD students who have paid tuition fees as required. Third-year and above PhD students may receive scholarships from their respective teaching units. Students who withdraw or take a leave of absence after registration will not be granted the scholarship, and those who have already received it will be required to return it.
2. Teaching assistant scholarships: Graduate students and third-year or above undergraduate students who serve as teaching assistants are eligible. Students who withdraw or take a leave of absence are not eligible to apply.

**Article 4:** The scholarship is divided into PhD scholarships and teaching assistant scholarships. The total budget for scholarships for the academic year, after deducting the PhD scholarships, will be allocated to teaching assistant scholarships and distributed by each college within the allocated quota. The amount and method of distribution are as follows:

1. Full-time PhD scholarships:

- (1) Applicable to domestic and mainland Chinese PhD students. Scholarships for overseas Chinese and foreign PhD students are determined by separate regulations.
- (2) The maximum amount for each domestic full-time PhD student shall not exceed the full tuition fee for the academic year, distributed in two installments per academic year, with a maximum of four semesters per student.
- (3) The maximum amount for each mainland Chinese full-time PhD student shall not exceed half of the tuition fee for the academic year, distributed in two installments per academic year, with a maximum of four semesters per student.

2. Teaching assistant scholarships: Calculated by the Office of Academic Affairs and the Office of Student Affairs based on the budget allocation ratio for the academic year. The calculation principles are determined by the "Principles for the Allocation of Teaching Assistant Scholarships at Chung Yuan Christian University" set by the Office of Academic Affairs and the number of graduate students reported to the Ministry of Education by the Office of Student Affairs in the previous semester.
3. Teaching assistant scholarships are distributed based on a base amount, with each base amount set at 3,000 NT dollars. The minimum base amount for recipients of this scholarship is one, and the maximum is 3.5 base amounts. The scholarship is distributed for four months each semester. To promote internationalization, scholarships for overseas Chinese and foreign graduate students are determined by the Overseas Chinese and Foreign Student Scholarship Committee.

**Article 5:** The labor provided by students serving as part-time teaching assistants is considered part-time assistant work and is subject to labor-related laws and regulations.

**Article 6:** Application methods for the scholarship:

1. Full-time PhD scholarships are distributed once per semester and should be distributed within three months after the start of the semester. Applicants must fill out the application form within the specified period. After review by the applicant's teaching unit, the list of recipients will be sent to the Office of Student Affairs for distribution.
2. Teaching assistant scholarships are applied for once per semester. The payment for the current month's work will be distributed before the 15th of the following month. In case of special circumstances, separate notification will be given. Applicants must fill out the application form within the specified period and submit it to their respective teaching units. The list of recipients will be sent to the Office of Student Affairs for distribution.

**Article 7:** Obligations of students receiving teaching assistant scholarships:

1. Assist in course teaching or invigilation and other related matters.
2. Other teaching-related work assigned by the department or institute, which can only be assigned with an explanation of the reasons and consent.

**Article 8:** The budget preparation, control, and compilation of the list of recipients for the scholarship are the responsibility of the Office of Student Affairs. Disciplinary matters due to poor teaching or invigilation work are the responsibility of each department or institute, and written materials should be sent to the Office of Academic Affairs and the Office of Student Affairs for record-keeping.

**Article 9:** Students receiving teaching assistant scholarships are evaluated by the teaching unit, the Office of Academic Affairs, and the Office of Student Affairs. If any of the following conditions are found to be true, the teaching unit or the Office of Academic Affairs will submit a written report to the Office of Student Affairs for handling, and the contract may be terminated or the eligibility for re-application may be canceled depending on the severity of the situation:

1. The application conditions are not met or have disappeared.
2. Poor performance, inappropriate behavior, or bad attitude.

3. Unauthorized delegation of duties without reporting.

**Article10:** Detailed implementation rules for the regulations on scholarships for outstanding graduate and undergraduate students will be established separately.

**Article11:** These regulations are approved by the administrative meeting and reported to the president for implementation. Amendments follow the same procedure.