

CYCU Enforcement Rules of Regulations Governing Implementation of Service-Learning Courses

Approved by Service Learning Steering Committee in 2nd semester of the school year of 2010 on April 19, 2011

Amended by Service Learning Steering Committee in 1st semester of the school year of 2014 on January 6, 2015

Amended per the letter under Yuan-Mi-Zi No. 1050002657 dated August 25, 2016

Amended by Service Learning Steering Committee in 2nd semester of the school year of 2016 on June 8, 2017

Article 1. The Enforcement Rules are established in accordance with Article 4 of the “Chung Yuan Christian University Regulations Governing Implementation of Service-Learning Courses”.

Article 2. Requirements and execution of service learning courses

- I. The Service-Learning courses are intended to teach students to practice their profession, care for disadvantaged groups and serve society by implementing relevant programs. In addition to the classroom teaching, the courses also include the service practicing accounting for no less than one-thirds of the total course hours. The course contents shall include: professional training/teaching, service program planning, execution, introspection and result reports.
- II. For the Service-Learning courses, the teacher is responsible for professional training and program counseling, and the application unit and other units help students support the services.
- III. The students execute the service by group. Those who provide the service outside the school may find the service recipients on their own, or provide the service to the service recipients nominated by the school. The service recipients shall be the disadvantaged groups, NPOs or public welfare-oriented entities primarily. Said service recipients and entities shall be subject to the teacher's review and approval.
- IV. The students who take the Service-Learning courses shall apply for leave pursuant to the relevant requirements if they fail to attend the class and provide the service as scheduled during the courses.

Article 3. Performance evaluation on Service-Learning courses

- I. The students shall submit an introspection report in the middle of and at the end of semester.
- II. The teacher shall conduct the performance evaluation based on the students' participation in the courses, service results, introspection report and attendance rate, and the rating given by the service recipients and other related matters, and identified the same in the curriculum.

Article 4. The closure report shall be submitted within one week after the end of semester, and the students shall participate in the selection of excellent Service-Learning courses. The closures report format and enforcement rules for selection of excellent Service-Learning courses shall be established separately.

Article 5. Only the courses which meet said requirements may apply for the subsidy for the Service-Learning courses.

Article 6. A course pre-trial committee shall consist of 3~5 members nominated by the Service-Learning Steering Committee. Each applicant shall attend the course pre-trial committee per semester and amend the course application form per the pre-trial opinion, before submitting the application to the Steering Committee for review.

Article 7. The Rules shall be promulgated by the President and enforced upon approval of the Service-Learning Steering Committee. The same shall apply where the Rules are amended.