

CYCU Enforcement Rules for Certification of Student Activities

Amended at the Meeting of Student Affairs in the school year of 1999

Amended at the Meeting of Student Affairs in the school year of 2000

Amended at the Meeting of Student Affairs in the school year of 2002

Amended at the Meeting of Student Affairs in the school year of 2006

Amended at the Meeting of Student Affairs in the school year of 2012

Amended at the Meeting of Student Affairs in the school year of 2014 on March 4, 2015

Amended per the letter under Yuan-Mi-Zi No. 1050002657 dated August 25, 2016

Amended at the Meeting of Student Affairs at 1st semester in the school year of 2017 on January 18, 2018

Amended at the Meeting of Student Affairs at 2nd semester in the school year of 2017 on June 13, 2018

Amended at the Meeting of Student Affairs at 1st semester in the school year of 2018 on January 2nd, 2018

Amended at the Meeting of Student Affairs at 1st semester in the school year of 2020 on December 30, 2020

Amended at the Meeting of Student Affairs at 2nd semester in the school year of 2020 on June 3rd, 2021

Article 1. CYCU promotes the certification of student activities in order to encourage students to participate in various activities and volunteer services organized by CYCU actively, and also establishes the Enforcement Rules in accordance with the “CYCU Implementation Regulations Governing Certification of Holistic Education Activity” and the “Volunteer Service Act” from the Ministry of Health and Welfare.

Article 2. Subjects: CYCU’s current students

Article 3. Scope of certification: Any activities that have been approved by the related units and meet the five major areas identified in the table.

Article 4. Responsible unit:

- I. The club activity approved upon request shall be certified by Extracurricular Activities Division of Office of Student Affairs (hereinafter referred to as the “Extracurricular Activities Division”). Any activity other than said activity shall be certified by the organizer in the school.
- II. The volunteer service shall be reported for prior approval from the on-campus/off-campus related units. The off-campus units include the institutions, school, foundations or government-chartered groups which offer volunteer service.
- III. When applying for certification of the volunteer service outside school that has no available volunteer service certification initially, the student shall complete the application form and file the form with the Extracurricular Activities Division for approval, and then his/her service hours may be recognized.

Article 5. Certification areas and standards: Please see the “Table of CYCU Holistic Education Activity Certification Areas and Standards”, as shown in Table 1.

Article 6. Certification standards at all levels: Please see the “CYCU Holistic Education Activity Certification Standards at All Levels”, as shown in Table 2.

Article 7. Certification standards for on-campus/off-campus volunteer services: Where the location of service is inside CYCU or the service recipients are CYCU faculty and students, the on-

campus volunteer service hours shall be adopted, while off-campus volunteer service hours shall be adopted in the other circumstances.

Article 8. The Enforcement Rules are approved by the meeting of student affairs, and shall be promulgated and enforced by the Principal. The same shall apply where the Enforcement Rules are amended.

Table 1

Table of CYCU Holistic Education Activity Certification Areas and Standards

Area	Itemized Standard	Certification standards	Responsible unit
Volunteer service	<ol style="list-style-type: none"> 1. The definition of volunteer service shall be in accordance with the related regulation in “Volunteer Service Act”. 2. The volunteer service hours shall be recognized with the certificate approved by the responsible units (the training hours before service is not included). 		Second-level units (inclusive) and above
Organized (co-organized) activities	<ol style="list-style-type: none"> 1. Workers organizing (co-organizing) any student club’s large-scale activity: <ol style="list-style-type: none"> (1) National activities, such as CYCU Workshop and NUBCL, et al. (2) Activities funded by governmental units, such as the “Student Clubs of Primary Schools and High Schools Development Activity” of Ministry of Education, Education Priority Camp, and “Volunteer Service Group” of Youth Development Administration. (3) Activities organized by charity or public welfare groups accredited by government, such as Eden Social Welfare Foundation, et al. (4) Inter-school activities, such as New Year Flag Raising Ceremony and inter-school competition, et al. (5) School-wide or college-wide activities, such as freshmen welcoming concert, Christmas party and student club exposition, et al. (6) Large-scale activities and training organized by various student clubs, such as the club cadre training camp, seminar, final presentation, design exhibition, themed week, department association's night, freshman orientation and service camp, et al. 		Extracurricular Activities Division
	<ol style="list-style-type: none"> 2. Organization (co-organization) of activities for various on-campus units (exclusive of the participants in the capacity of part-time student employees). 		Second-level units (inclusive) and above
Participation in important activities	<ol style="list-style-type: none"> 1. Participate in the conference or training activities organized by the school or student club for more than 6 hours. 2. Participate in the activities recommended or designated by the school. 		Second-level units (inclusive) and above.
Participation in various competitions	<ol style="list-style-type: none"> 1. Participation in department, college, school-wide and inter-school group competitions. 		Second-level units (inclusive) and above
	<ol style="list-style-type: none"> 2. Participation in off-campus competitions as school team members (certified once per semester). 		Office of Physical Education
Leading cadre	<ol style="list-style-type: none"> 1. Act as any class cadre for one year cumulatively. 		Department Office
	<ol style="list-style-type: none"> 2. Act as any student club cadre for one year cumulatively. 		Extracurricular Activities Division
	<ol style="list-style-type: none"> 3. Act as any school team cadre for one year cumulatively. 		Office of Physical Education

Table 2

CYCU Holistic Education Activity Certification Standards at All Levels

Level	Graduation certification standard		School year certification standard	
	Class-A	Class-B	Class-A	Class-B
Standard	<p>1. More than 200 on-campus service hours out of the accumulated 300 volunteer service hours</p> <p>2. At least one certification stamp in each of the four areas: Organization (co-organization) Activity, Participation in important activities, Participation in various competitions and Leading cadre. The total certification stamps shall be more than 10.</p>	<p>1. More than 100 on-campus service hours out of the accumulated 200 volunteer service hours.</p> <p>2. The total certification stamps shall be 7 covering at least three areas of Organization (co-organization) Activity, Participation in important activities, Participation in various competitions and Leading cadre.</p>	<p>1. No less than 80 volunteer service hours per school year, including the on-campus service hours amounting to 54 or more.</p> <p>2. At least three certification stamps per school year in the four areas of Organization (co-organization) Activity, Participation in important activities, Participation in various competitions and Leading cadre.</p>	<p>1.No less than 50 volunteer service hours per school year, including the on-campus service hours amounting to 25 or more.</p> <p>2.At least two certification stamps per school year in the four areas of Organization (co-organization) Activity, Participation in important activities, Participation in various competitions and Leading cadre.</p>
<p>◎Remark:</p> <p>1. The five areas of the Holistic Education Activity Certification: Volunteer Service, Participation in important activities, Organization (co-organization) Activity, Participation in various competitions and Leading cadre.</p> <p>2. The volunteer service shall be reported for prior approval from the on-campus/off-campus related units. The off-campus units include the institutions, school, foundations or government-chartered groups which offer volunteer service. The volunteer service required by department courses shall be excluded.</p> <p>3. Assessment and Recognition time of Holistic Honor: one school year before the application.</p> <p>4. According to the Table of CYCU Holistic Education Activity Certification Areas and Standards, the cadre may be qualified for one certification stamp only if he/she acts as any class cadre, student club cadre or school team cadre for one year cumulatively.</p>				