

CYCU Regulations Governing Prevention of Infectious Diseases in Campus

Approved at 895th School Administration Council expand on March 1, 2012
Amended per the letter under Yuan-Mi-Zi No. 1050002657 dated August 25, 2016
Approved at 963rd School Administration Council on August 16, 2018
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- Article 1. The Regulations are established in accordance with the “Law on the Control of Communicable Diseases” in order to strengthen the prevention of communicable diseases in campus and prevent the communicable diseases from spreading in campus.
- Article 2. The Regulations are applicable to CYCU’s faculty (including part-time faculty) and students, exchange scholars, exchange students and visitors, et al.
- Article 3. Any of CYCU’s personnel who is suspected of infecting some communicable disease and likely to communicate the same in campus after receiving related inspection shall take further inspection and treatment in medical institutions/hospitals, and comply with the management policy of CYCU or health authorities.
- Article 4. The categories of communicable disease shall be determined according to the public notice made by Taiwan Centers for Disease Control.
- Article 5. To establish and implement the communicable disease prevention plan, Campus Security Report Center calls the emergency response taskforce (hereinafter referred to as the “response taskforce”) to take charge of the disease control and responsive measures according to the government policy when any communicable disease is prevailing. The response taskforce shall consist of the Principal as the convener, Vice Principal as the CEO, Secretary General as the executive secretary, Dean of Office of Academic Affairs, Dean of Office of Student Affairs, Office of General Affairs Officer, Director of Office of Human Resources, Director of Accounting Office, Director of Office of Military Education, Director of Center of Public Affairs, Head of Health Services Division, Head of Center for Environmental Protection and Occupational Safety and Health and Head of General Service Division. The other response taskforce members shall form and execute the relevant affairs in accordance with CYCU Campus Safety and Disaster Management Implementation Plan.
- Article 6. The related units’ responsibilities in executing the matters defined herein are divided as following:
- I. Center of Public Affairs: Responsible for distributing the press release and speaking about the communicable disease control.
 - II. Office of Student Affairs:
 - (I) Health Services Division:
 - 1. Report to the competent authority as required.
 - 2. Plan, publish and promote the responsive measures against prevention of communicable diseases in campus.

3. Propagate health education and responsive measures about prevention of communicable diseases.
 4. Supply medical treatment services and consultation, and help the referral service.
 5. Provide the suggestions about disease control to the response taskforce for reference in the capacity of expert, and consolidate the disease control measures to direct various units' disease controls.
 6. Control and effectively manage the epidemic situation of communicable disease in campus.
 7. Procure the device, medication and supplies needed by prevention of communicable diseases.
 8. Work with health units to collect specimen and take various disease control policies.
 9. Collect the information about prevention of communicable diseases and paste the same on the bulletin.
 10. Help the counseling, follow-up and investigation on epidemic situation about individual cases and suspected individual cases.
- (II) Student Advising Division: Work with the response taskforce to report the epidemic situation and help execute the responsive measures upon outbreak of any communicable diseases.
- (III) Extracurricular Activities Division: Draft the responsive measures to prevent students' clubs and department associations from organizing large-scale activities and indoor activities upon outbreak of any communicable diseases.
- (IV) International and Mainland Students Advising Division: Upon outbreak of communicable diseases in any foreign country, investigate the overseas Chinese students and foreign students coming from the epidemic area to verify their health condition and subjects they have contacted, and report to Health Services Division in a timely manner.
- (V) Student Housing Service Division: Help the student dormitory execute the responsive measures upon outbreak of any communicable disease.
- (VI) Counseling Center: Provide such professional services as adequate psychological counseling to the sick or isolated students who have difficulty in adaption or psychological stress.
- (VII) Campus Security Office: Report and communicate the epidemic situation beyond working hours.
- III. General Service Division of Office of General Affairs:
- (I) Provide various units with cleaning products.
 - (II) Maintain the campus safety and help access control upon outbreak of any communicable disease.
 - (III) Clean and maintain cleanness of open spaces in campus.
 - (IV) Help the report and communication of epidemic situation beyond working hours.
- IV. Center for Environmental Protection and Occupational Safety and Health:
- (I) Work with the health and environment protection units to disinfect the environment.

- (II) Control the animals carrying communicable disease in campus, such as dogs and cats, and extinguish mosquitoes, flies, fleas, rats, cockroaches and other vector.
- (III) Watch the monitoring and record of drinking water quality.
- (IV) Help clean and transportation of infectious wastes.
- V. Office of Academic Affairs: Plan and establish the various responsive measures about standards of class suspension, make-up class, make-up exam and various enrollment exams upon outbreak of any communicable disease.
- VI. Office of Human Resources: Plan and execute the measures about faculty's attendance and application for leave upon outbreak of any communicable disease.
- VII. Office of Information Technology: Build the disease control information network and help integration of information about disease control.
- VIII. Accounting Office: Provide the counseling about preparation of disease control expenditure for processing of communicable diseases in campus.
- IX. Other administrative and academic units:
 - (I) Responsible for reporting to Health Services Division and working with it to implement the responsive plan upon outbreak of any communicable disease.
 - (II) Prevent communicable diseases from spreading and prevailing pursuant to the school's health policy.

Article 7. The Regulations are approved by the School Administration Council, and shall be promulgated and enforced by the Principal. The same shall apply where the Regulations are amended.