

CYCU Regulations Governing Implementation of Environmental Service Learning Courses

September 30, 1999 Passed by 1st Labor Service Curriculum Committee Meeting in the school year of 1999

November 20, 2002 Amended by Labor Service Curriculum Committee Meeting in the school year of 2002

January 18, 2010 Amended by Labor Service Curriculum Committee Meeting in the school year of 2009

June 28, 2010 Amended by 2nd Labor Service Curriculum Committee Meeting in the school year of 2009

May 7, 2015 Amended by 2nd Environmental Service Curriculum Committee Meeting in the school year of 2014

June 4, 2015 Amended at 932nd School Administration Council

May 6, 2021 Amended at 990th School Administration Council

Article 1. CYCU establishes the Regulations in order to fulfill the holistic education philosophy, cultivate the students' well-founded personality and correct value through the service learning, and train them to cherish the environmental resources, in hopes of urging them to care the environment, clean up the campus automatically and cultivate the clean and disciplined living habits.

Article 2. The targets include the undergraduate students who do not waive the environmental service learning courses.

Article 3. The courses shall be implemented in the following principals:

1. The environmental service learning (1) and (2) refer to the required zero-credit curriculum for two semesters.
2. Establish the Environmental Service Learning Curriculum Steering Committee, responsible for drafting the educational policy for the environmental service learning courses and supervising the execution of various tasks.
3. The Student Advising Division of the Office of Students Affairs shall be responsible for coordinating and planning the environmental service learning courses.

Article 4. The courses shall be implemented in the following manners:

1. The various units' faculty shall work to implement the courses, help supervise the students' environmental cleanup, and support related work.
2. The students who attend the courses shall participate in the environmental service learning education for one (1) hour per week in the duration of the courses. Those who fail to do so as scheduled shall make up the class as required.
3. For the physically and mentally disordered students (special cases), the Student Advising Division shall arrange the relevant courses, on a case-by-case basis, upon reporting of the various departments to the Counseling Center and confirmation from the Center.
4. The courses include the cleaning work in the open spaces in the school (exclusive of classrooms, research laboratories, meeting rooms, toilets and hazardous areas) and surrounding the school.
5. The college, department or program that proposes to promote the campus environmental service learning planning voluntarily may apply the preceding four subparagraphs, upon approval by the Environmental Service Learning Curriculum Steering Committee.

6. Those who have already completed the service learning courses successfully are allowed to apply for certification of 0.2 credit, but no more than 0.4 credit, for the self-directed learning courses for the general education in next semester. The hours which have already been claimed in the application cannot be certified repeatedly.

Article 5. The curriculum performance appraisal standards:

1. The minimum passing grade for the courses is 60. Those who fail the courses shall re-take the courses and may graduate after passing the courses for two semesters, and must complete the “Environmental Service Learning (1)” and “Environmental Service Learning (2)” successfully.
2. The GPR shall be the total of personal grade (65%) and class grade (35%).
3. Those who fail to attend the class with cause shall apply for leave according to the Student Leave Application Rules.
4. Those whose application for leave is approved shall contact the Student Advising Division within one (1) month for make-up of class, and shall make up the class within the prescribed time limit.
5. Those who apply for official leave for 4 times or more shall make up the class; otherwise, they shall be held taking unexcused leave of absence from class. No points will be deducted or counts will be accrued if those who take personal leave or sick leave make up the class afterwards; otherwise, their GPR will be deducted by 5 points each time. Those who are late for class or leave class for more than 20 minutes shall be held taking unexcused leave of absence from the class.
6. Those who fail to make up the class after taking the unexcused leave shall receive the GPR minus 10 points. Those who make up the class after taking the unexcused leave shall receive the GPR minus 5 points. Those who fail to make up the class as required after taking the unexcused leave for twice or more shall receive the GPR counted as zero.
7. The college, department and program who promotes the campus environmental service learning proposals voluntarily shall conduct the self-appraisal and submit the scoring sheet to the Student Advising Division for recordation on a weekly basis.

Article 6. Application for course credit waiver:

1. The transfer students and freshmen enrolled by CYCU who have completed the related environmental service learning courses in previous schools may waive the courses.
2. The students who have taken the relevant credits in previous colleges, universities or technical and vocational colleges may waive the courses.
3. Those who fail to take the related environmental service learning courses shall apply for the field services within the public notice period. Upon approval of the Student Advising Division, they are allowed to work as environmental service volunteers in any government-accredited corporation or institution or attend conferences/seminars for no less than 12 hours cumulatively. Then, they may submit the student report, application form for credit waver, documentary evidence and experience report to apply for the credit waiver. The scores of the subject shall be the basic scores, 75 scores. No application for certification of self-directed learning credits shall be filed with the Center for General Education with respect to the courses for which credit waiver has been requested.
4. The application for waiver of credits and review and related operations thereof shall comply with the requirements defined by the Office of Academic Affairs.

Article 7. The Regulations are passed by the School Administration Council, and shall be promulgated and enforced by the President. The same shall apply where the Regulations are amended.