

CYCU Behavior Guidance Application Form for Cancellation of Major Demerit

Student applying for cancellation of demerit	Name	Student ID	Department/Grade	Tel. No. (Mobile)		
	Cause of punishment:					
Campus-service work plan	To be completed by the student independently. Please specify the entity name and job descriptions.					
Faculty counselor	Department military instructor		<input type="checkbox"/> Application approved <input type="checkbox"/> Application rejected <input type="checkbox"/> Others	Advisor		<input type="checkbox"/> Application approved <input type="checkbox"/> Application rejected <input type="checkbox"/> Others
	Chair of the department			<input type="checkbox"/> Application approved <input type="checkbox"/> Application rejected <input type="checkbox"/> Others		
Primary review result	Student Advising Division		<input type="checkbox"/> Application approved <input type="checkbox"/> Application rejected <input type="checkbox"/> Others	Dean of Student Affairs		<input type="checkbox"/> Application approved <input type="checkbox"/> Application rejected <input type="checkbox"/> Others
Upon receipt of the approval by the primary review, please claim the "Campus-Service Record Sheet" from the undertaker of the Student Advising Division.						
Counseling result	Chief of the Student Advising Division		Dean of Student Affairs		Campus-service Record Sheet No.	
	1. <input type="checkbox"/> Cancellation of the demerit approved 2. <input type="checkbox"/> Cancellation of the demerit rejected 3. <input type="checkbox"/> Others _____ (MM/DD)					
Remark	1. The applicant shall submit an application and detailed campus-service work plan to the faculty counselor for approval at first, and then the application shall be submitted to the Student Advising Division and Dean of Student Affairs for approval at the stage of primary review. Upon receipt of the approval through the primary review, the applicant may claim the service record. After the campus-service work plan is implemented, the applicant shall complete the services within the time limit scheduled by the various executing units. 2. Students who are disciplined with regular surveillance, withdrawal study or expulsion from school are prohibited from applying for cancellation of demerit. 3. <u>To cancel or waive a major demerit, it is necessary to attend the life seminar for 8 rounds, and submit a report of 500 words within one (1) week at the end of each round, and fulfill the volunteer services for one hundred (100) hours inside/outside school, including the school volunteer services for no less than forty-eight (48) hours.</u> 4. The extramural volunteer service hours applied to waive major demerits shall be supported with the certificate of service hours issued by public welfare groups or disadvantaged groups. 5. The volunteer services hours inside/outside school that are already applied to waive demerits shall not serve as the certification or proof for any other purposes. Where it is proven that such hours are applied repeatedly, the original discipline will be restored, and no further application for cancellation or waiver of demerits will be permitted.					

Deadline: _____(MM/DD/YYYY)