

# CYCU Behavior Guidance Implementation Regulations

	Passed by Meeting of Student Affairs at 2nd semester in the school year of 2001
	Amended at the Meeting of Student Affairs in the school year of 2003
	Amended at the Meeting of Student Affairs in the school year of 2005
April 24, 2008	Amended by Meeting of Student Affairs at 2nd semester in the school year of 2007
May 4, 2010	Amended at Meeting of Student Affairs at 2nd semester in the school year of 2009
May 28, 2014	Amended by Meeting of Student Affairs at 2nd semester in the school year of 2003
	August 25, 2016 Amended per the letter under Yuan-Mi-Zi No. 1050002657
June 15, 2022	Amended by Meeting of Student Affairs at 2nd semester in the school year of 2022

- Article 1. The Regulations are established in accordance with Article 19, the CYCU Student Rewards and Disciplinary Regulations, in order to encourage students to correct themselves and foster their good conduct, and rectify their misconduct in school.
- Article 2. Any CYCU students who receive a major demerit or issues listed below for violating the “CYCU Student Rewards and Disciplinary Regulations” and feels regret for it may apply for cancellation of the demerit with the Student Advising Division during any semester.
- Article 3. The student may file the application in the following manners:
1. The punished student shall file the application for cancellation of demerit by the punishment type. No application for cancellation of demerit in part is acceptable.
  2. The student who commits the same mistake again before graduation after filing an application for cancellation of demerit is prohibited from applying for cancellation of demerit again.
  3. Where the student applies for cancellation of major demerit but commits the same mistake again during cancellation of the demerit, his/her application for cancellation of said major demerit shall be automatically canceled.
- Article 4. The executing units are stated as following:
1. The faculty counselor shall provide the counseling service per the student’s application.
  2. The various units of CYCU shall help provide the volunteer services in school.
  3. Chaplain's Office shall help organize the life seminar.
  4. The extramural volunteer service hours applied to waive major demerits shall be supported with the certificate of service hours issued by public welfare groups or disadvantaged groups.
- Article 5. The principles for execution and performance appraisal are stated as follows:
1. For minor demerits or below: The school volunteer services for two (2) hours may waive 1 reprimand. Attendance at the life seminar for 2 rounds plus school volunteer services for eight (8) hours may waive 1 minor demerit. Said school volunteer services shall be implemented on a daily basis, and no more than four (4) hours per day.
  2. For major demerits: To cancel or waive a major demerit, it is necessary to attend the life seminar for 8 rounds, and submit a report of 500 words within one (1) week at the end of each round, and fulfill the volunteer services for one hundred (100) hours inside/outside school, including the school volunteer services for no less than forty-eight (48) hours.
  3. The volunteer services hours inside/outside school that are already applied to waive demerits shall not serve as the certification or proof for any other purposes.

Where it is proven that such hours are applied repeatedly, the original discipline will be restored, and no further application for cancellation or waiver of demerits will be permitted.

4. School volunteer services: Campus environmental clean-up, office cleaning, paperwork, support for events, or other appropriate work.
5. Minor demerit or below: Subject to the scope of service requested by the applicant, the various executing units shall arrange the schedule and conduct inspection and acceptance on the result. Upon the inspection and acceptance, the executing units shall submit the result to the Student Advising Division. Upon endorsement by the Student Advising Division and Dean of Student Affairs, the Student Advising Division will cancel the record and register the cancellation for record pursuant to the relevant requirements.
6. Cancellation of major demerits: The applicant shall file an application with the faculty counselors (including the advisor, department military instructor and department (institute) chair) for approval at first, and the application shall be submitted to the Student Advising Division and Dean of Student Affairs for approval at the stage of primary review. Upon receipt of the approval through the primary review, the applicant may claim the service record. After the campus-service work plan is implemented, the various executing units shall arrange the schedule and conduct inspection and acceptance on the result, or submit the certificates of extramural volunteer service hours to the Student Advising Division. Upon endorsement by the Dean of Student Affairs, the Student Advising Division will cancel the record and register the cancellation for record pursuant to the relevant requirements.
7. The applicant shall complete the services within the time limit scheduled by the various executing units. The applicant's failure to complete the same within the time limit shall constitute his/her waiver, and no further application may be filed by him/her within the same semester. Where it is impossible for the applicant to attend the services within the time limit as scheduled, the applicant shall file an application for cancellation of the service with the relevant executing unit within three (3) days prior to the services.

Article 6. The Regulations are only applicable to the applications for cancellation or waiver of demerits. Any matters involving deduction or subtraction of conduct points shall be handled in accordance with the relevant regulations separately.

Article 7. The Regulations are passed by the Meeting of Student Affairs, and shall be promulgated and enforced by the President. The same shall apply where the Regulations are amended.