

CYCU Student Rewards and Disciplinary Regulations

- April 12, 1995 Passed at 006th Student Rewards and Disciplinary Committee Meeting
- June 12, 2002 Amended at 033rd Student Rewards and Disciplinary Committee Meeting
- October 31, 2002 Amended at 035th Student Rewards and Disciplinary Committee Meeting
- August 13, 2003 Amended at 038th Student Rewards and Disciplinary Committee Meeting
- November 22, 2003 Amended at 1st University Affairs Committee Meeting at 1st semester in the school year of 2003
- January 27, 2004 Approved by the Ministry of Education cf. the Ordinance, Tai-Hsueh-(2)-Zi No. 0930007592
- November 24, 2007 Amended at 1st University Affairs Committee Meeting at 1st semester in the school year of 2007
- April 26, 2008 Amended at 1st University Affairs Committee Meeting at 2nd semester in the school year of 2007
- November 21, 2009 Amended at 1st University Affairs Committee Meeting at 1st semester in the school year of 2009
- January 8, 2010 Approved by the Ministry of Education cf. the Ordinance, Tai-Hsueh-(2)-Zi No. 0980231121
- October 22, 2011 Amended at 1st University Affairs Committee Meeting at 1st semester in the school year of 2011
- May 26, 2012 Amended by University Affairs Committee Meeting at 2nd semester in the school year of 2011
- July 10, 2012 Authorized by the letter of the Ministry of Education under Tai-Xun (1)-Zi No. 1010126488
- October 29, 2014 Amended at 1st University Affairs Committee Meeting at 1st semester in the school year of 2014
- December 12, 2014 Approved by the Ministry of Education cf. the Ordinance, Tai-Jiao-Xue-(2)-Zi No. 1030180268
- August 25, 2016 Amended per the letter under Yuan-Mi-Zi No. 1050002657
- April 14, 2021 Amended at University Affairs Council Meeting at the 2nd semester in the school year of 2020
- May 6, 2021 Approved by the Ministry of Education cf. the Ordinance, Tai-Jiao-Xue-(2)-Zi No. 1100062929
- April 13, 2022 Amended at University Affairs Council Meeting at the 2nd semester in the school year of 2021
- May 10, 2022 Approved by the Ministry of Education cf. the Ordinance, Tai-Jiao-Xue-(2)-Zi No. 1110044398

Chapter I. General Provisions

- Article 1. CYCU hereby establishes the Regulations in accordance with Article 32 of the University Act, which provides that “To ensure the effect of the students’ study and to establish the criteria for the students’ behavior, universities shall formulate academic rules and regulations of reward and punishment, which shall be reported to the Ministry of Education for future reference.”

Chapter II. Incentives

- Article 2. The rewards are categorized into the following 4 reward types:
1. Commendation
 2. Merit
 3. Major merit
 4. Other rewards
- Article 3. Any student who meets any of the following circumstances shall be rewarded with a commendation:

1. Help students and serve teachers and students, as substantiated by concrete facts.
2. Participate in various activities or competitions and achieve excellent performance, as substantiated by concrete facts.
3. Act as self-governing cadres or student club workers who complete their mission without complaining.
4. Return property to its owner and deserve a commendation.
5. Any equivalents of the facts referred to in the preceding subparagraphs.

Article 4. Any student who meets any of the following circumstances shall be rewarded with a merit:

1. Participate in various activities or competitions and achieve outstanding performance, as substantiated by concrete facts.
2. Do boldly what is righteous, uphold justice, and maintain groups' or classmates' interest and right.
3. Deal with special circumstances adequately.
4. Protect public property to prevent the group interest from being damaged.
5. Return property to its owner and deserve a merit.
6. Act as the self-governing cadre or student club worker who is proactive and outperforms.
7. Any equivalents of the facts referred to in the preceding subparagraphs.

Article 5. Any student who meets any of the following circumstances shall be rewarded with a major merit:

1. Have extraordinary accomplishment to facilitate CYCU's excellent school discipline and deserve recognition.
2. Willing to sacrifice for the group, as substantiated by concrete facts.
3. Prevent illegal activities to reduce loss or maintain the school reputation.
4. Represent CYCU to participate in national activities or competitions and win 1st place thereof.
5. Care CYCU or classmates and achieve special performance to upgrade the school reputation.
6. Any equivalents of the facts referred to in the preceding subparagraphs as resolved by Student Rewards and Disciplinary Committee.

Chapter III. Discipline

Article 6. The discipline is categorized into the following 6 disciplinary types:

1. Warning
2. Reprimand
3. Demerit
4. Major demerit
5. Withdrawal of Study:
6. Expulsion from school

Article 7. Any student who meets one of the following conditions should be disciplined with a reprimand:

1. Interrupt with campus or class order, but the case is considered minor.
2. Ruin public property or move public property without permission, but the case is considered minor.
3. Practice improper words and deeds against the faculty or classmates, but the case is considered minor.
4. Post public announcements or posters against rules and thereby ruin

environmental health or obstruct management's actions on campus.

5. Act in violation of the dormitory management regulations.
6. Act as the self-governing cadre or student club worker who performs duty defectively, but the case is considered minor.
7. Engage in any activity injuring the school reputation in the name of CYCU's academic or administrative unit or club, as substantiated by concrete facts.
8. Use a mobile phone in the library, studio classroom, computer classroom, class or assembly in school and refuse to take advice and thereby affect the order.
9. Violate CYCU's examination rules, but the case is considered minor.
10. Refuse to attend the various assemblies held by CYCU or any of its colleges or departments without justified causes.
11. Violate "CYCU's Site Borrowing Regulations," but the case is considered minor.
12. Talk aloud or make noise in campus and thereby affect the peace in the campus or disturb the public order, and refuse to take advice, while the case is considered minor.
13. Violate the "CYCU Regulations Governing Vehicle Management."
14. Harass or stalk the faculty or classmates out of the intent other than sexual harassment and thereby interrupt with the others' life.

Article 8. Any student who violates any of the subparagraphs 1~13 referred to in the preceding article and feels regret for it may be disciplined with a warning in replace of a reprimand.

Article 9. Any student who meets one of the following conditions should be disciplined with a demerit:

1. Make the same mistake after being disciplined with a reprimand.
2. Interrupt with campus or class order, and the case is considered material.
3. Ruin public property or move public property without permission, and the case is considered material.
4. Practice improper words and deeds against the faculty or classmates, and the case is considered material.
5. Act as the self-governing cadre or student club worker who performs duty defectively, and the case is considered material.
6. Violate CYCU's examination rules, and the case is considered material.
7. Sublet his/her own school ID to others or misuse another person's student ID.
8. Attack another person's body or practice words and deeds insulting another person in campus.
9. Interrupt with the sanitation or public health in campus, and the case is considered material.
10. Make trouble inside/outside school and thereby injure the school reputation, but the case is considered minor.
11. Smoke, drink or gamble in campus, but the case is considered minor.
12. Access to improper places, but the case is considered minor.
13. Access the password or IC card of any faculty's or student's online account or financial account without permission, but the case is considered minor.
14. Misappropriate or abuse the school resources arbitrarily, but the case is considered minor.
15. Tamper or tear down the school's announcements, but the case is considered

minor.

16. Infringe upon intellectual property rights or violate the school's guidelines for access to campus internet, but the case is considered minor.
17. Violate "CYCU's Site Borrowing Regulations," and refuse to take advice; therefore, the case is considered material.
18. Talk aloud or make noise in campus and thereby affect the peace in the campus or disturb the public order, and refuse to take advice; therefore, the case is considered material.
19. Violate the "CYCU Regulations Governing Vehicle Management," and refuse to take advice; therefore, the case is considered material.
20. Proven by Gender Equality Education Committee upon investigation to engage in sexual harassment and sexual bullying, but the case is considered minor.
21. Proven by the Campus Bully Prevention Response Team upon investigation to engage in bullying in the campus, but the case is considered minor.

Article 10. Any student who meets one of the following conditions should be disciplined with a major demerit:

1. Make the same mistake after being disciplined with a demerit.
2. Violate Article 9 of CYCU's examination rules.
3. Make trouble inside/outside school and thereby injure the school's reputation, and the case is considered material.
4. Smoke, drink or gamble in campus, and commit the same actions successively or refuse to take the corrective orders.
5. Access improper places, and the case is considered material.
6. Misappropriate or arbitrary abuse of school resources, and the case is considered material.
7. Tamper or tear down the school's announcements, and the case is considered material.
8. Join the group against the public order and good morals, or participate in any business activity against laws.
9. Attend the courses on behalf of another person or have another person attend the same on behalf of him/her arbitrarily.
10. Attend the school's assembly on behalf of another person or have another person attend the same on behalf of him/her arbitrarily.
11. Bully or harm another person or engage in gang fighting in campus.
12. Misappropriate any CYCU faculty's or student's school ID.
13. Access the password or IC card of the online account or financial account of any CYCU's faculty or student without permission, and the case is considered material.
14. Forge or tamper the documents (instruments) produced or held by CYCU without permission.
15. Infringe upon intellectual property rights or violate the school's guidelines for access to campus internet, and the case is considered material.
16. Proven by Gender Equality Education Committee upon investigation to engage in sexual assault or serious sexual harassment and sexual bullying.
17. Proven by CYCU's related unit upon investigation to engage in such criminal activities as burglary, embezzlement, fraud, keeping of stolen property, intimidation, defamation, or forgery or fabrication of instruments. Notwithstanding, where his/her criminal act has been complained or reported, the disciplinary procedure shall be suspended preliminarily.

18. Commit the act referred to in the criminal laws and convicted guilty by the court.
19. Proven by the Campus Bully Prevention Response Team upon investigation to engage in bullying in the campus, and the case is considered material.
20. Engage in any act harmful to the social and campus order or safety and thereby cause public hazard.
21. Participate in any gang or criminal syndicate, but have not yet engaged in any illegal activity.
22. Any equivalents of the facts referred to in the preceding subparagraphs that are punishable as resolved by Student Rewards and Disciplinary Committee.

Article 11. Any student who meets one of the following conditions should be disciplined with the withdrawal of study:

1. Meet any of the conditions referred to in Article 10 herein, and the case is considered material.
2. Act in violation of CYCU's examination rules when taking any exam in school, and intimidate, threat or insult any proctor on site or after the exam, upon being caught by the proctor.
3. Already disciplined with a total of 3 major demerits cumulatively before graduation.

Article 12. Any student who meets one of the following conditions should be disciplined with expulsion from school:

1. Forge or fabricate the certificate of academic degree or work experience, or misuse another person's certificate of academic degree or work experience.
2. Proven by the school upon investigation to cheat in the entrance examination after being admitted, or convicted of the cheat.
3. Commit the act referred to in the criminal laws and convicted guilty by the court; no probation is pronounced or commutation to fine is allowed, and the case is considered material.

Chapter IV. Rewards and Punishments

Article 13. The students' rewards and punishments shall be handled in the following manners:

1. Any student's commendation, merit, reprimand or demerit, shall be announced upon approval of the Office of Student Affairs, or subject to authorization of the Student Rewards and Disciplinary Committee.
2. Any student's major merit or major demerit shall be resolved by the Student Rewards and Disciplinary Committee, provided that where the cause of reward referred to in the subparagraph 2 and subparagraph 4 of Article 5 herein and the cause of punishment referred to in the subparagraph 2 of Article 10 herein are proven by concrete facts, the reward and punishment shall be subject to authorization of the Dean of Student Affairs.
3. Where the student receives more than 1 major merit or major demerit, or 1 major demerit cumulatively, it is necessary to notify the student's parent or guardian.

Article 14. Where any student is disciplined with a demerit or above pursuant to the Regulations, the student deserves a chance to state his/her own opinion before authorization of the punishment or resolution made by the Student Rewards and Disciplinary Committee. If necessary, the student may state his/her opinion on the site and the opinion shall be recorded in writing.

Article 15. The resolution about students' rewards and punishments shall take into

consideration the severity of the incident and the students' motive, post-attitude and specific effect.

Article 16. Where any student who deserves punishment for violation of the Regulations confesses his/her misconduct, feels regret, acts honestly and avoids evading liability or concealing truth afterwards, and is used to behaving well and free from any bad behavior record, the punishment imposed on him/her may be mitigated, if necessary.

Article 17. The merits or demerits received by any student before graduation shall be calculated cumulatively, provided that they may be offset against the semester conduct performance points.

Chapter V. Remedy

Article 18. Any student who disagrees to the punishment after being disciplined with a reprimand or above may file an appeal in accordance with the "CYCU Student Grievance Regulations".

Article 19. Any student who feels regret after being disciplined with a major demerit or below may file an application in accordance with the "CYCU Behavior Guidance Implementation Regulations". The student's disciplinary record may be canceled after he/she passes the behavior guidance, unless otherwise provided in laws.

Chapter VI. Bylaw

Article 20. The Regulations are passed by the school affairs meeting and shall be promulgated and enforced by the President, and also reported to the Ministry of Education for record. The same shall apply where the Regulations are amended.